



RTIG-INFORM Affiliates

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Document price:

Foundation Members:	Free
Full Members:	Free
Associate Members:	Free
Non-members:	Free

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1 Context

- 1.1 Membership of RTIG-INFORM is open to any bona fide organisation or individual with an interest in RTIG-INFORM's activities.
- 1.2 If the Management Committee so decides, it can at its discretion (under the Constitution) invite any organisation or individual to become an "Affiliate" Member.
- 1.3 There is no constitutional limitation on which organisations the Management Committee can invite to be an Affiliate. However, this category is not intended to be open-ended: most organisations who wish to participate in RTIG-INFORM activities will either:
 - a) Be expected to subscribe at a suitable level
 - b) Be invited for a specific limited purpose (e.g. presentation at an event, contribution to a Working Group)
- 1.4 This note presents the ground rules which the Management Committee has set out, on when it will consider issuing an Affiliate invitation, and what will be offered as a result.

2 Principles

- 2.1 To be an Affiliate, there must be good reason to justify *general* access to RTIG-INFORM services for the organisation (i.e. on a par with subscribing members), but which rules out subscription as a reasonable expectation.
- 2.2 There must be reasonable expectation of value arising to RTIG-INFORM members as a result of the organisation being an Affiliate. This will be tested in Committee for each organisation individually.
- 2.3 A subscription may be inappropriate for one of the following reasons:
 - a) The organisation is a client of RTIG-INFORM, and funding is provided to RTIG-INFORM through other mechanisms.
 - b) The organisation is a trade body or community body in an area of direct interest to RTIG-INFORM, and there is an explicit agreement to mutually waive subscriptions.
 - c) The organisation is an information or service provider to RTIG-INFORM, and there is an explicit agreement that valuable intellectual property or services is provided in lieu of subscription.
- 2.4 The benefits of Affiliate status will normally be as described in the table overleaf, although the Management Committee may vary the benefits for individual organisations where this is appropriate. This includes access to documents and attendance at RTIG-INFORM events on an equal basis with Full members.

Entitlement	Foundation	Full	Associate	Affiliate (default)
<i>Rights offered by RTIG-INFORM (determined by the RTIG-INFORM Management Committee and reproduced here with permission)</i>				
Right to nominate an individual to the RTIG-INFORM Management Group	*			
Right to nominate a work item for consideration in the Business Plan	*			
Right to named recognition on certain RTIG-INFORM media	*			
Right to call an Extraordinary General Meeting	*			
Right to vote for members of the RTIG-INFORM Management Group	*	*		
Right to nominate Chair of RTIG-INFORM	*	*	*	
Right to vote for Chair of RTIG-INFORM	*	*	*	
Right to attend RTIG-INFORM General Meetings	2 persons	2 persons	1 person	None
<i>Rights to services offered by RTIG Limited</i>				
Right to be consulted on draft documents	*			
Right to use framework contracts negotiated by RTIG Limited	*	*		
Right to use other services procured by RTIG Limited	*	*		
Right of access to members' documents – guidance	*	*		*
Right of access to members' documents – specifications, surveys	*	*	*	*
Right to free attendance at workshops	3 persons	2 persons	1 person	2 persons
Right to attendance at Conferences at reduced price	3 persons	2 persons	1 person	2 persons

- 2.5 Affiliate benefits will only extend to officers and employees of the Affiliate organisation, and not to any wider community that the Affiliate organisation represents. Specifically, if the Affiliate is a trade body, the organisations who are members of that trade body have no Affiliate benefits.

3 Implementation

- 3.1 Based on these rules the following may be considered for invitation as Affiliates.

- a) National Government, including devolved administrations. (Examples: DfT, Transport Scotland)

- b) Overseas community bodies acting in the same role as RTIG-INFORM does in the UK, or a closely related role. (Examples: VDV in Germany, INFORM Norden in Scandinavia)
- c) UK community bodies that represent communities closely associated with RTIG-INFORM, which would not otherwise be accessible to RTIG-INFORM. (Examples: ATCO, which has individual rather than corporate members)
- d) Bodies that, through unique roles or information, can assist the development and publication of a wide spectrum of RTIG-INFORM outputs. (Examples: UTMC)

3.2 Note that eligibility is not automatic for organisations within these categories: in line with para 2.2, each organisation in this Schedule needs to be considered individually. Equally, this list is not exclusive, so that if a good case can be made for an organisation that does not fall into categories a)-d), Affiliate status may still be offered.

4 Schedule

4.1 As at end-June 2019, organisations issued with invitations to RTIG-INFORM Affiliate Membership are as follows.

Department for Transport

Transport Scotland

Welsh Assembly Government

VDV

UTMC Development Group

Traveline Information Ltd